



Gulf Coast EXHIBIT SERVICE

Display Contractors for Conventions and Trade Shows

MATERIAL SERVICE ORDER HANDLING FORM

NOTE: GCES WILL NOT ACCEPT SHIPMENTS WITHOUT RECEIVING THIS FORM COMPLETED

COMPANY NAME:

CONTACT NAME:

PHONE:

FAX NUMBER:

EMAIL ADDRESS:

ADDRESS:

NUMBER OF CARTONS SHIPPED:

WEIGHT OF SHIPMENT:

NAME OF CARRIER FOR INBOUND SHIPMENTS:

WHAT ADDRESS ARE YOU SHIPPING TO: WAREHOUSE: ___ SHOW SITE: ___

TRACKING NUMBERS IF AVAILABLE:

WHAT ADDRESS WILL OUTBOUND FREIGHT NEED TO BE SHIPPED:

NAME OF CARRIER FOR OUTBOUND SHIPMENTS:

NAME OF CONFERENCE:

CREDIT CARD PROCEDURE FORM

PLEASE CHARGE MY: ___ VISA ___ AMEX ___ MC ___ DISCOVER

EXP. DATE ___/___ ACCT. NUMBER

AUTHORIZED SIGNATURE:

NAME ON ACCOUNT:

PAYMENT MUST ACCOMPANY ORDER, PLEASE REMIT TO:

GULF COAST EXHIBIT SERVICE

103 SOUTH CATHERINE ST.

MOBILE, AL 36604

251-479-0242 PHONE/FAX

GULFCOASTEX@AOL.COM